

FINAL

**Eighteenth Meeting of the
NOAA Science Advisory Board's (SAB)
Environmental Information Services Working Group (EISWG)**

**JANUARY 4, 2018
1-4 PM EST**

WEBINAR: <https://attendee.gotowebinar.com/register/2467305578840994305>

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| 1:00 PM | Welcome, Introductions, and Overview
John Snow, EISWG Co-Chair |
| 1:10 PM | NWS Update
Louis Uccellini, Assistant Administrator for NWS, NOAA
INFORMATIONAL |
| 1:40 PM | OAR Update
Craig McLean, Assistant Administrator for OAR, NOAA
INFORMATIONAL |
| 2:10 PM | SAB Update
Cynthia Decker, Executive Director, NOAA SAB
John Snow, EISWG Co-Chair
INFORMATIONAL |
| 2:30 PM | BREAK |
| 2:35 PM | EISWG Membership and Terms of Reference (ToR) Update
John Snow, EISWG Co-Chair
Jen Read, EISWG Member
DECISIONAL: EISWG members decide on membership next steps and approve ToR updates |
| 3:05 PM | Discussion of DRAFT Letter to Request from NOAA AAs
John Snow, EISWG Co-Chair
Xubin Zeng, EISWG Member
Bill Hooke, EISWG Member
DECISIONAL: EISWG members decide on content and next steps for response letter to NOAA Assistant Administrators |
| 3:55 PM | Review of EISWG Timeline and Actions
John Snow, EISWG Co-Chair
INFORMATIONAL |
| 4:00 PM | ADJOURN
John Snow, EISWG Co-Chair |